

**Community Software Consortium
Annual Meeting
FY2017 Annual Business Meeting**

October 13, 2016 10 AM

10% Quorum was exceed with

22 Assessing Communities and 6 Collector Communities

Publick House, Sturbridge, MA

Board of Directors Present: Tammy Blackwell, Chip Davis,
Kathryn Peirce, Theo Gabriel, Rebecca Herzog

Welcoming comments by The Chairman of the Board of Directors

The Chairman of the Board of Directors, Tammy Blackwell, convened the meeting at 10:02 am, welcoming all members to the FY2017 Annual Business Meeting. The Board of Director members were individually introduced to the group as well as the Executive Director, Rebecca Krause-Hardie

Board of Directors Report From the Chairman, Tammy Blackwell

In reviewing the minutes of the prior year, Tammy noted that the prior year's meeting began with the words: "It was a momentous year for us," and continued by saying that this past year has continued forward in the same fashion, with a similar future likely to follow. The CSC made it through perhaps the most challenging year in its history, with many accomplishments to be proud of. Because of time constraints, a one page "Year in Review" document was provided to members (attached).

Acceptance of FY 2016 Annual Business Meeting Minutes

The Board recommended that the membership accept the minutes. A motion to accept the minutes of the General Annual Business Meeting of FY2016 as recommended by the Board of Directors was made by Rebecca Krause-Hardie of Royalston and seconded by George Moitoza of Berkley. There was no discussion and the motion was carried unanimously.

A motion to accept the minutes of the Assessor Annual Business Meeting of FY2016 as recommended by the Board of Directors was made by George Moitoza of Berkley and seconded by Kathryn Peirce of Holliston. There was no discussion and the motion was carried unanimously.

A motion to accept the minutes of the Collector Annual Business Meeting of FY2016 as recommended by the Board of Directors was made by Rebecca Krause-Hardie of Royalston and seconded by Rebecca Herzog of Windsor. There was no discussion and the motion was carried unanimously.

Financial Report

Ending balances to Date 10/11/2016

General Fund	\$ 129,858.49
Assessors Tier	\$ 154,677.13
Collector Tier	\$ 118,676.38
Accounting	<u>\$ 53,668.09</u>
Total	<u>\$ 456,880.09</u>

FY 2017 Dues Collected to Date: \$200,475

Presentation of New Assessing Vendor

Board member, Chip Davis introduced Mike Hamel, Director of the Office of Municipal and School Technology at MassIT. Hamel has been a staunch and powerful supporter for the CSC and was able to shepherd through funding at the state level for a new assessing software system for CSC Assessors. The apparent winner of the bid was Tyler Technologies with their IASWorld system. Hamel discussed the bidding process, and introduced the committee that identified the winning system. Members included Kathryn Peirce and Chip Davis from the CSC Board, Craig Swinson from Richmond, Kirsten Shirer from the Dept. of Revenue, and Cathy Marques also from MassIT. Mike introduced Bob Marshall and Tim Bross from Tyler who presented a demonstration of the IASWorld system. Numerous questions were answered and many highlights from the system were shown. Hamel followed up the presentation with the distribution of Letter of Intent forms for each community along with materials with key facts about the system and conversion process and indicating the specific costs that each community would incur with the move to Tyler. Communities were asked to return these forms to MASSIT by November 15th, indicating their intention to move forward with this conversion subject to the final contract being negotiated with Tyler.

Collector Tier

Assessor board member Kathryn Peirce addressed the collectors noting that much of the focus of the Board over the last year has been on the assessing system decisions, and the overall software support decisions for the CSC. Now that the assessing path is clear, she challenged the Collectors to take an active role in deciding their future and where they wanted to head. Towards this end, she asked the Collectors to establish a committee of 5-7 members to research options and make a recommendation to the collector tier members. There was a lively discussion during the course of the presentation by Peirce, followed by agreement to move forward with a committee.

Dues for FY2018 (No Change from FY17)

The initial dues discussion was taken out of order and began prior to the discussion of a rationale for establishing the dues for the next fiscal year. A motion was made by George Moitoza of Berkley and seconded by Chris [Chris Lamarre](#) of Great Barrington. A motion to table was made by Rebecca Krause-Hardie of Royalston and seconded by Craig Swinson of Richmond. The motion to table was approved with one against.

Later in the meeting the dues discussion was voted to be un-tabled. An indepth discussion commenced where it was pointed out that there are many unknowns for the following 18-24 months during the conversion process and that the most prudent plan would be to maintain dues at the current level. A motion was made by Kathryn Peirce of Holliston, and seconded by Chip Davis of Needham to keep the General Tier Dues the same as FY2017. The motion passed 16 in favor with 5 opposed. A motion was made by Kathryn Peirce of Holliston, and seconded by Chip Davis of Needham to keep the Assessing Tier Dues the same as FY2017. The motion passed 9 in favor with 7 opposed. A motion was made by Rebecca Krause-Hardie of Royalston, and seconded by Rebecca Herzog of Windsor to keep the Collection Tier Dues the same as FY2017. The motion passed 3 in favor with 1 opposed.

Any Other Matter

Adjournment

A motion to adjourn the Fiscal 2017 General Business Meeting was made by Chip Davis and seconded by Kathryn Peirce. There was no discussion, and the motion was carried unanimously. The meeting was adjourned at 12:20 pm.

Respectfully Submitted:

Kathryn Peirce, Secretary